

# Asha Austin Meeting Minutes - 26th March, 2017

Venue: Ronald McDonald House of Charity

Attendees: Mohit, Arun, Sowmya, Ranga

## Agenda

1. Girirajapura School, room construction funding - second installment vote - Mohit
2. KWS updates and second disbursement vote - Ranga
3. Timelines for project updates
4. Strides of Hope discussion - Mohit

## Girirajapura School, room construction funding - second installment vote

- Mohit presented status of the room construction at the GSK school
  - [Girirajapura-Room-Construction-Updated-Proposal.pdf](#)
- GSK has presented a revised (itemized) estimate of INR 436,400 for construction - original budget estimate was INR 350,000. Reasons for overrun:
  - different roof structure (sloped instead of flat) and **more** windows
  - steep increases in transport and labor costs
  - Asha Austin had disbursed INR 175,000 as first installment based on original budget
- **Vote** to approve revised budget of INR 436,400, and disburse second installment of INR 262,000 for room construction:
  - Yes - Sowmya, Ranga, Arun, Mohit
  - No - None

## KWS second disbursement vote

- Asha Austin commitment of INR 1,020,000; initial installment of INR 680,000 sent in Dec 2016
- KWS has sent a fund utilization report (primarily salaries) amounting to INR 870,152 (more than the INR 680,000 dispatched) for the new initiatives teachers
  - KWS looking to receive balance of INR 340,000
- Some senior staff turnover - Ranga to ask KWS for clarification, and if this rises to the level of risk/concern for the organization
- Discussion on fixing the retroactive nature of funding from this year, such that we cover funding requirements as they arise:
  - specifically, the first disbursement will not be gated by the audit report, and should ideally be disbursed by June 2017
  - we should have the audit report by the time the second disbursement is made in Nov 2017
- Mohit suggests that we request more specific details on the activities in the school particular to the new initiatives. We currently have a good outline of everything that's done at the school, and a snapshot of activities from site visits. The quarterly newsletters provide us with a good idea of all the activities.
- **Vote** to approve disbursement of a balance of INR 340,000 to cover salaries from Dec 2016 - Mar 2017
  - Yes - Mohit, Ranga, Sowmya, Arun
  - No - None

## Timelines for project updates

- Ranga to present checklist/timeline template at next meeting

## Strides of Hope discussion

- Deferred to next meeting, Mohit working on a presentation

## Action items

- Arun to add KWS to projects page on chapter web site
- Arun to fix broken image links